

# REGULAR DRAINAGE MEETING

5/16/2018 - Minutes

1. Open Meeting

Hardin County Board of Supervisors Chairman, BJ Hoffman, opened the meeting. Also present were Supervisors, Lance Granzow and Renee McClellan; Landowner, Jerry Kramer; Lee Gallentine and Heather Thomas with Clapsaddle-Garber Associates (CGA); Drainage Clerk, Tina Schlemme.

2. Approve Agenda

McClellan moved, Granzow seconded to approve the agenda as presented. All ayes. Motion carried.

3. Approve Minutes

Granzow moved, McClellan seconded to approve the minutes of the May 2, 2018 regular drainage meeting. All ayes. Motion carried.

4. DD H-S 58-3 Approve 2018 Assessment

The Trustees agreed to table any action on the assessment from Story County for spraying of the open ditch by their IRVM department. The Trustees would like Schlemme to obtain more information, such as, amount or length of ditch being sprayed and if they obtain bids for this process.

5. DD 22 - Authorize Legal Review Of Contract Documents

Thomas submitted the Plans and Specifications for the current project with outlined points regarding intakes, removal and disposal of supplemental tile, construction dates and completion, liquidated damages, timing and warranty. The Trustees agreed to a bid letting date of June 27, 2018 at 8:30 a.m. in the large conference room of the Hardin County Courthouse. They also requested an additional Add Alt item to include no rock bedding with the concrete tile. It was discussed that if this method is chosen, that CGA will require a waiver of liability. They Trustees also agreed that the standard bid will include a warranty, but to add another Add Alt item for the 2 year maintenance bond. Thomas asked the Trustees how they like to handle the retainage if Add Alt 2 (the 12 month CCTV post construction) is chosen. The Trustees agreed this would be a legal question for the attorney. McClellan moved, Granzow seconded to authorize legal review of the submitted contract documents with stated revisions. It was discussed that Thomas will make the necessary changes and email them to Schlemme, with the question regarding retainage, in which Schlemme will forward to attorney, Mike Richards. All ayes. Motion carried.

6. DD 22 - Discuss, With Possible Action, Updates Regarding Current Project

Gallentine explained that the outlet has flowing water and there is no visible water standing. The Trustees agreed that no action is needed until a problem is called in.

7. DD 72 - Approve Change Order #6 Re: Soil/Compaction

Gallentine presented Change Order #6 which explained the soil/compaction issues that were discussed the previous meeting. The change order did not affect price or time, but was merely an explanation of the compaction issues. Granzow moved, McClellan seconded to approve Change Order #6 with M D Construction. All ayes. Motion carried.

8. DD 95 - Discuss, With Possible Action, Landowner Request Re: Current Project

Schlemme explained that landowner, Jim Cleveland, has requested that the project does not begin until this fall when crops are out. The Trustees agreed that the project has already been stalled long enough and the contractor has dug some and is ready to begin construction. McClellan moved, Granzow seconded to proceed with plans, as weather permits, to replace tile from the previous repair location to stable pipe, which is estimated at 450 feet and construction costs of \$25,000 to \$30,000. It was discussed that if the project appears to be more than the 450 feet, CGA should bring it back to the Trustees for discussion. All ayes. Motion carried.

9. DD 148 - Approve Work Order Request #211

Granzow moved, McClellan seconded to approve Work Order Request #211 for intake problems in Section

7 of Etna Township and for CGA to investigate district records to see if the intake was installed by the district or privately. Gallentine stated he believes it was probably district as the manhole is large and in concrete. All ayes. Motion carried.

10. DD 64 - Approve Drainage Utility Permit Application 2018-5 With Midland Power Coop  
McClellan moved, Granzow seconded to approve Drainage Utility Permit Application 2018-5 with Midland Power Coop. All ayes. Motion carried.
11. DD 11 & 21 - Approve Drainage Utility Permit Application 2018-6 With Iowa Regional Utilities Assoc  
McClellan moved, Granzow seconded to approve Drainage Utility Permit Application 2018-6 with Iowa Regional Utilities Association. All ayes. Motion carried.
12. DD 55 - Approve Drainage Utility Permit Application 2018-7 With Iowa Regional Utilities Association  
McClellan moved, Granzow seconded to approve Drainage Utility Permit Application with Iowa Regional Utilities Association. All ayes. Motion carried.
13. DD 8 & 122 - Acknowledge Receipt Of Completion Report And Set Hearing Date  
Granzow moved, McClellan seconded to acknowledge receipt of the completion report and to set the hearing date as Wednesday, June 27, 2018 at 9:00 am in the large conference room of the Hardin County Courthouse. All ayes. Motion carried.
14. DD 1 - Discuss, With Possible Action, Assessment Balance  
Schlemme explained that when the county just recently went to a new software company that one of the checks from the first check writing had some issues. The drainage balance report produced from the system is duplicating this check in the amount of \$17,390.27. This was realized after assessments went out, so the district was over-assessed by that \$17,390.27. She stated that there is an outstanding project though that may use that money up. Gallentine explained that the project is more difficult than originally thought and should have the repair summary by the next meeting to see where we stand. The Trustees agreed to table any action regarding the assessment until estimates for the new project were received.
15. Other Business  
None.
16. Adjourn Meeting  
McClellan moved, Granzow seconded to adjourn the meeting. All ayes. Motion carried.